

TOWN OF SEYMOUR

6500 TOWER DRIVE
EAU CLAIRE, WISCONSIN 54703
715.834.4999 OFFICE; 715.834.3687 FAX
www.townofseymour.org

PARKING LOT RENTAL CONTRACT FOR SPECIAL EVENTS

**OFFICE HOURS 9:00 A.M. TO 1:00 P.M.
MONDAY THRU FRIDAY**

THE PARKING LOT WILL BE RENTED TO CORPORATED SPONSORED EVENTS OR OTHER LARGE GROUPS AT THE COST OF: \$300 FOR THREE DAYS STARTING FRIDAY ENDING SUNDAY

PORT-A-POTTIES: TO BE FURNISHED AT YOUR COST (GROUP SIZE WILL DETERMINE IF PORT-A-POTTIES ARE NECESSARY)

A DEPOSIT OF \$150 IS REQUIRED UPON SIGNING THE CONTRACT. THIS DEPOSIT MAY BE FORFEITED IN PART OR TOTAL FOR ANY PROPERTY DAMAGE OR FAILURE TO COMPLY WITH THE CLEANUP TERMS OF THIS CONTRACT. 100% OF THE DEPOSIT WILL BE FORFEITED FOR CANCELLATIONS LESS THAN 2 WEEKS OF RENTAL DATE. 50% OF THE DEPOSIT WILL BE FORFEITED FOR ALL OTHER CANCELLATIONS.

NO RESERVATION DATE WILL BE CONFIRMED FOR RENTAL OF THE PARKING LOT UNTIL THE FOLLOWING CONTRACT IS SIGNED AND THE REQUIRED DEPOSIT IS RECEIVED. DEPOSITS WILL BE REFUNDED WHEN THE TERMS OF THIS CONTRACT ARE FULFILLED.

AFTER USING THE PARKING LOT, THE GENERAL APPEARANCE SHOULD BE THE SAME AS PRIOR TO RENTAL. CLEANUP OPERATIONS ARE TO BE COMPLETED ON THE LAST DAY OF RENTAL. IF CLEANING IS NOT COMPLETED AS SPECIFIED IN THIS CONTRACT IT WILL BE DONE BY A TOWN EMPLOYEE AND AN AMOUNT WILL BE DEDUCTED FROM THE DEPOSIT. ANY AMOUNT OVER THE DEPOSIT FOR CLEANUP OR DAMAGES WILL BE BILLED.

THINGS TO BE DONE BEFORE AND AFTER EVENT:

- 1. CHECK PARKING LOT AND INFORM US OF ANY DAMAGE BEFORE EVENT**
- 2. CLEAN UP AREA AFTER EVENT**

RENTERS SIGNATURE _____

RENTERS PRINTED NAME _____

RENTERS ADDRESS _____ STATE/ZIP _____

PARKING LOT RENTAL DATE _____

ESTIMATED NUMBER OF VEHICLES _____

RETURN DEPOSIT TO: _____

IN CASE OF DAMAGE OR OTHER PROBLEMS CONTACT:

KERRY PARKER 715.831.1335

DOUG KRANIG 715.877.2899

JOHN OXLEY 715.834.7738